



We would like to invite you to contact **Governor Services** with news, information or details of events for governors.

Email: [governor.services@gloucestershire.gov.uk](mailto:governor.services@gloucestershire.gov.uk) or phone 01452 425313. Publication dates for future editions can be found in the 'Noticeboard' section below. Chairs are asked to share the contents of this e-bulletin with their governing body.

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Edition: 23rd June 2011

Issue: 88

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## Must reads and action items

### [A chance to work with the Carbon Trust to reduce your energy and your bills](#)

GCC, together with The Carbon Trust, is running a pilot to develop a service that will help schools lower their energy consumption and carbon emissions and are looking for schools to take part in this pilot. By participating, schools will benefit from:

- Lower energy bills through improved energy management
- Free advice and support from The Carbon Trust and Gloucestershire County Council
- Working with the wider pilot schools group
- Public recognition through involvement in this pioneering scheme

The pilot runs from July 2011 until March 2012, it is free to take part and any type of school can apply to get involved. To be considered, participating schools need to have senior management backing and have at least two members of staff available to play active roles in the pilot. Whether your school is actively managing its energy or just starting to think about it, we would like to hear from you. The pilot schools will be playing a vital role in inspiring and encouraging other schools to take action. The pilot schools will be selected by the 30th June 2011. To find out more or register your interest contact Audrey Healy, Climate Change Officer 01452 426060, [audrey.healy@gloucestershire.gov.uk](mailto:audrey.healy@gloucestershire.gov.uk)

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### [Free Roof Mounted Photovoltaic Systems for Schools](#)

GCC Building Services are in the process of setting up their own framework arrangements that will ensure schools get the best deal on PV systems for your buildings: maximise benefits: cover the legal implications, deal with structural building considerations, cover future maintenance and providing educational benefits. They have consulted with potential suppliers and are in the process of procuring the new framework that will be in place later in the year. A list of the full benefits can be viewed on the bulletin board. To gauge the potential take up, please indicate if you are interested by forwarding this email to: [eventsandtraining@gloucestershire.gov.uk](mailto:eventsandtraining@gloucestershire.gov.uk) providing a contact name and number. You will be under no obligation to become part of the framework at this stage. If you require further information please contact Chris Bewley on 01452 425250.

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## Information items

### [Admissions and Transport Update](#)

**Revision of Fair Access Protocol (Admission of Vulnerable Pupils):** following feedback from fair access panels and individual head teachers, some revisions have been made to this protocol to reflect current practice and provide greater clarity in particular areas. Read more about the protocols on the bulletin board.

**New Contact Times for Transport and Benefits Team:** The Transport and Benefits Team who deal with applications for Free School Meals, School Uniform Grants and transport to mainstream schools (Primary & Secondary), are currently receiving an increasing amount of post. To allow time to process applications quickly and efficiently, telephone lines are being diverted to voicemail between 10.30 am and 2.30 pm. Details of affected telephone lines are on the bulletin board.

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### [Employment Handbook Update](#)

As you are aware the handbook has been revised over the past few months. As part of the ongoing review a Managing Change Toolkit has been incorporated which builds on the Redundancy Toolkit. The new toolkit provides more extensive guidance notes and "how to" guides which will support you in your change management projects including redundancy. Advice and support is available from HR via the helpline on 01452 425339 or email: [hrrschools@gloucestershire.gov.uk](mailto:hrrschools@gloucestershire.gov.uk) we would also welcome your feedback on the new policies/toolkits.

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### **Risk Management and Insurance: on and off site schools summary of benefits cover 2011**

The updated version is at this link: [On and Off site schools summary of benefits cover 2011](#)

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## Mystery shoppers wanted for HR employee relations consultancy and casework

### For the attention of Schools that buy back HR services

HR are looking for volunteers to act as mystery shoppers. You will be given a brief and asked to ring the HR advice line to discuss a particular issue. That may for instance be a capability or redundancy matter and you are looking for advice. After your phone call a member of the HR team will ring you for your feedback and we will use your feedback to make improvements to the service. If you are interested and can spare 15 minutes please contact [madeleine.coton@gloucestershire.co.uk](mailto:madeleine.coton@gloucestershire.co.uk) or telephone 01452 426590.

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## Taste of Gloucestershire Food and Farming Awards

Glosmedia are running their first taste of Gloucestershire food and farming awards this year with an awards presentation dinner to be held in September. There is a category for Junior Chef of the Year for the under 18 year olds. Full information can be found at: <http://promotions-thisis.co.uk/gloucestershire/tasteofglos/index.html>

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## Chair of Governors Survey

The University of Bath, Leadership and Management Department, are currently researching the role of the chair of governors in England. As part of their research they are surveying chairs of governing bodies and head teachers about the role.

This survey of all chairs of state-maintained schools governing bodies in England is the first of its kind. It would be appreciated if you could complete the survey questionnaire which you can access via the link above.

Your reply will help others understand the important work chairs do. You should be able to complete the survey in about 20 minutes. Your reply will be treated in the utmost confidence. It will only be seen by the members of the project research team. No individual respondent will be identified in any reports.

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## Consultation

### Consultation: Gloucestershire Childcare Sufficiency Assessment

The Childcare Act 2006 requires local authorities to secure provision of childcare that is sufficient to meet the requirements of parents to enable them to work or undertake education or training which may lead to work. As part of the process to achieve this, an assessment of childcare sufficiency was completed in December. To comment on the findings and recommendations of the draft report visit: [www.gloucestershire.gov.uk/csa](http://www.gloucestershire.gov.uk/csa). There is an online questionnaire at the bottom of this page which needs to be completed by **Friday 1st July 2011**. The final report, strategy and action plan will be published at the end of August 2011 and will be made available on the CSA webpage.

If you have any questions or require further information please email: [eycworkforcedevelopment@gloucestershire.gov.uk](mailto:eycworkforcedevelopment@gloucestershire.gov.uk).

- Debe Lawson, Commissioning Manager Childcare Market - tel. 01452 425770  
email: [debe.lawson@gloucestershire.gov.uk](mailto:debe.lawson@gloucestershire.gov.uk)
- Ruth Lewis, Lead Commissioner for Early Years - tel. 01452 427239  
email: [ruth.lewis@gloucestershire.gov.uk](mailto:ruth.lewis@gloucestershire.gov.uk)

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## Governor Training

### Behaviour Emotional & Social Needs (BESN) & the Key Stage 4 Curriculum

Thursday 7th July 2011, 09:00-16:00, Venue: University of Gloucestershire, Oxstalls Campus  
A day of FREE practical workshops and planning meetings led by Gloucestershire teachers: Curriculum models, Inclusion Centres and SEN. Explore different perspectives on the causes of Behaviour Emotional & Social Needs, Assessment of BESN, Attachment, Trauma and Education, Early Intervention and Nurturing Achievement for All. Workshops will produce recommendations and practical strategies for the county. Booking details can be found at the above link. Please return by **Thursday 30th June 2011**.

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## Are you ready to recruit a new Head Teacher?

If you think you will need to recruit a new head teacher within the next 6 months then this **FREE** training is essential to:

- prepare the governing body for head teacher recruitment
- find out more about succession planning
- find out more about models of leadership

Date: **Wednesday 5th October 2011**

Venue: The Milestone School, Gloucester, GL2 9EU

Time: 5.00 - 7.30 pm (tea/coffee from 4.30 pm)

To book a place/places please email: [governor.services@gloucestershire.gov.uk](mailto:governor.services@gloucestershire.gov.uk)

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## Noticeboard

### [The Gloucestershire Governor Newsletter](#)

The latest edition of The Gloucestershire Governor Newsletter is now available.

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### Future publication dates of 'What's Up Gov?'

7th July 2011

21st July 2011

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