



We would like to invite you to contact **Governor Services** with news, information or details of events for governors.

Email: governor.services@gloucestershire.gov.uk or phone 01452 425313. Publication dates for future editions can be found in the 'Noticeboard' section below. Chairs are asked to share the contents of this e-bulletin with their governing body.

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[Gloucestershire Takeover Day - 70 jobs available](#)

Over 70 jobs are now available to be “taken over” by young people on Friday 11th November. Do you have students who would like to be an MP, Cabinet Member, Chief Executive, LA Director, Chief Constable, and Rugby Coach? Involvement in this day can provide an interesting addition to a UCAS form, personal record or future job application.

Please could you help us promote the day to your students.

We have produced the following to help you (please go the Information for schools section on our website at www.gloucestershire.gov.uk/takeoverday)

- Assembly or tutorial PowerPoint presentation
- Poster
- Flyer for students
- Newsletter article for parents
- Website link to place on school website – www.gloucestershire.gov.uk/takeoverday
- Facebook group – search for „Gloucestershire Takeover Day“ group.

We would be very grateful if you could share these with students and parents. The closing date for job applications is 16th October.

Schools can also run their own Takeover Day see website for more information. Any queries please email glostakeoverday@gloucestershire.gov.uk

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[National Apprenticeships Scheme - Have a Go](#)

The National Apprenticeship Service is working with local training providers and employers to stage a skills festival to inform and inspire young people to **Have a Go** at something different. Young people will be encouraged to take part in a number of short, bite sized activities that can be carried out in a maximum of 20-30 minutes.

The event will take place at **Gloucester Rugby Club** on Wednesday 2nd November 2011. You are invited to send students to one of two sessions during the day (am or pm). The event is aimed at years 10, 11 and 12. There will be a wide range of employers and training providers present, including some presenting opportunities to **Have a Go** at higher level skills such as accountancy, engineering, marketing and communication. See link for further details or contact Sandra Shepherd - 01452 427290 or sandra.shepherd@gloucestershire.gov.uk

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[Gloucestershire On-line Pupil Survey 2012](#)

Between February and March next year the Gloucestershire Online Pupil Survey (OPS) will again be free for all schools and academies to take part in. This survey provides invaluable data for schools to monitor impact and set priority areas for improvement for the health and wellbeing of their pupils.

The 2012 survey is a significant milestone as it will be the fourth survey since 2006 and will provide the first data tracking a whole year group from when they were in year 4 through to year 10. This will provide important data showing behaviour change of children from age 8 through to 15 years old.

If you would like to take part please email cerian.price@gloucestershire.gov.uk providing your name, email, telephone number and which school you are from.

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[Performance Management of Head Teachers](#)

The performance management of head teachers has always involved an external partner; initially a colleague (peer review) then, for seven years, an external adviser and, from September 2009, the School Improvement Partner (SIP). The SIP programme ended in March 2011. DfE officials have now confirmed the following position:

Governing bodies still have a duty to appoint an external adviser for the purposes of providing them with advice and support in relation to the management and review of the performance of the head teacher.

It is up to the governing body to decide who to appoint. The current guidance suggests that possible sources of external advice include local authority officers and advisers and external education consultants with proven experience.

In Gloucestershire, we have encouraged governors to undertake this process in the first half term (term 1), well within the legal requirement for governors to meet their statutory responsibility to have the process completed by the end of December.

How to move forward if arrangements for the head teacher performance management have not yet been made:

- Plan to undertake the performance management in the second half of the term (term 2)
- Ensure that the required paperwork and self-evaluation have been completed in readiness for the HTPM meeting
- Secure the services of an LA officer or external adviser

More detailed information about the performance management of head teachers is available at the above link.

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Exclusions Report

The Exclusions Report which analyses permanent and fixed term exclusions in Gloucestershire Schools during 2010/11 academic is on Schoolsnet. (See above link).

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Poppy Appeal

The Royal British Legion will be distributing poppies to schools again this year prior to the half-term break and collecting them during week commencing 14th November. Any school that has an objection to receiving the poppies should contact Mrs P Taylor, email: ptaylor.rbl@talktalk.net or call 01803 520545.

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Calling all Schools - Remembrance Day 11/11/11

Did you know that Gloucestershire's young people, prompted by secondary students in Gloucester City, aim to raise £90,000 for the Royal British Legion in this, their 90th Anniversary year? All schools, primary, secondary and special, all academies, every place of education, is being encouraged to hold either a Non-Uniform day or "Wear Something Red for Remembrance" day on 11/11/11. A flier giving more details is being sent to every school. (See above link). Contact Peter Rowland, Headteacher at Severn Vale School - PROwland@severnval.gloucs.sch.uk for further details.

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Data Sharing between Academy Schools and Gloucestershire County Council - 2011/12 Academic Year

Academy schools are asked to give permission for their data to be shared with Gloucestershire County Council for the 2011/12 academic year. This is to ensure that data provided by Academy Schools via the various statutory returns and data collections can be made available to the LA by the DfE and its associated partners. This permission is essential to ensure DfE share data provided by the Academy Schools in timely manner to allow the Local Authority to carry out its functions, particularly those of a statutory nature and in relation to vulnerable CYP.

Information for schools converting or having converted to Academy status is available on the website - see link below. In addition to this, a form has now been added detailing the basis of the sharing agreement required. Academy Schools are asked to complete this form and return it to the Data Production & Analysis Team at the email address below. The deadline for doing so is the same as the upcoming School Census day, which is Thursday 6th October 2011. Schools converting to Academy status during the academic year are asked to complete and return a form at the point of conversion.

If you have any questions in relation to this agreement and the process involved please contact Information & Systems Support using the details below.

Website to access form: <http://www.gloucestershire.gov.uk/schoolsnet/index.cfm?articleid=103002>

Contact details for return and queries:

Email: isst@gloucestershire.gov.uk - forms can be emailed to this address

Telephone: 01452 425329

Return address: Information Systems & Support Team, Room 109, Quayside House, Shire Hall, Westgate Street, Gloucester, GL1 2TP

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[Skillzone - Gloucestershire's first safety education centre](#)

Gloucestershire Fire & Rescue Service's new life skills centre will open in Gloucester in April 2012. SkillZONE will be a state-of-the-art, fully interactive learning environment to teach children, young people and other vulnerable people how to recognise dangerous situations and stay safe. SkillZONE will open its doors in September 2012 and bookings will be taken from April 2012. For more information, log on to <http://skillzone.glosfire.gov.uk> or call Dave Norman on 01452 753225.

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Governor Training

Training Courses for Governors

The following course is undersubscribed at the present time, please consider whether any of your governors require training in this area

Induction Training for New Governors

19.10.11

Gloucester Rugby Club, Kingsholm

09.30-15.30

If you would like to book a place on this course, please complete the governor training booking form and return it to: Governor Services, Shire Hall, Westgate Street, Gloucester, GL1 2TP or fax it to 01452 427297. A copy of the booking form can be downloaded by clicking on the link below:

<http://www.gloucestershire.gov.uk/schoolsnet/index.cfm?articleid=20737>

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[Closing the Gap in achievement for Vulnerable Groups](#)

A "Closing the Gap team" has been established that is working across the directorate and working with Partnerships and Clusters across the Local Authority. The work of the team includes using research and local knowledge to disseminate what works best for vulnerable and disadvantaged children to schools and settings. It is also intervening and providing support to those institutions where it is most needed. As part of our strategy we will be facilitating networks and offering training, some of it Free!

See the above link for details of network events and training to support schools to narrow the achievement gap or email: ctg@gloucestershire.gov.uk

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Noticeboard

Clerks' Briefings - **urgent - please pass this information to your Clerk asap**

Clerks' briefings are held termly at various locations throughout the County. The next round of briefings are being held in November and all clerks should be encouraged to attend these meetings as it is a good way to keep abreast of any changes affecting governing bodies, keep up to date with clerking procedures and a good opportunity to network with other clerks. Below are the dates and venues:

| | | |
|-----------------------------|---|--------------|
| Monday 7th November 2011 | Bishops Cleeve Primary School, Cheltenham | 1.30-3.00 pm |
| Tuesday 8th November 2011 | Forest View Primary School, Cinderford | 1.30-3.00 pm |
| Wednesday 9th November 2011 | Dursley C. of E. Primary School | 1.30-3.00 pm |
| Thursday 10th November 2011 | Oxstalls Indoor Tennis Centre, Gloucester | 1.30-3.00 pm |
| Thursday 10th November 2011 | The Milestone School, Gloucester | 6.30-8.00 pm |

If you wish to attend any of the above sessions can you please either telephone Wendy Gallagher on 01452 425313 or email: governor.services@gloucestershire.gov.uk

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Future publication dates of 'What's Up Gov?'

| | |
|--------------------|--------------------|
| 20th October 2011 | 24th November 2011 |
| 10th November 2011 | 8th December 2011 |

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